THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

No.RBA/EC-505/2012 March 16, 2012

To the Chairmen of all Regional Councils and of Branches of Regional Councils

Dear Sir,

Sub: Holding of programmes on Self-Supporting Basis

This has reference to our communication bearing No.23-CA.(1)/492/2010 dated 30th September, 2010 to the effect, inter alia, that all cultural events should strictly be on self-supporting basis in all respects and that no amount incurred on account of such a programme be debited, under any circumstances, to the Regional Councils and/or the branches of the Regional Councils. A copy of the said communication is attached for ready reference.

In this connection, it is stated that the Executive Committee has while considering recently a related matter has directed as under :

(1) All programmes - commemorative or others - organised by the Branches of Regional Councils should be strictly on self-supporting basis and/or within the specified related budgetary provisions/grant, if any;

(2) The funds of the Branch should not be utilized, under any circumstance, to meet the deficit of any programmes; and

(3) Serious view would be taken of any violation.

You are requested to make a note of the aforesaid and to ensure that the above directions are adhered to/complied with in letter and spirit. You are also requested to bring the above to the notice of the other members of the Managing Committee of your Branch.

Yours faithfully,

(T. Karthikeyan)
Secretary

Copy to :

(1) All members of the Councils
(2) All members of the Regional Councils
(3) All Heads of Departments
(4) Secretaries of all Non-Standing Committees/Boards
(5) Heads of all Regional Offices

[illegible]

Thanking you

From: rba@icai.in
Sent: 13 October 2017 19:42
To: wirc@icai.in; sirc@icai.in; circ@icai.in; nirc@icai.in; EIRC of ICAI
Cc: sagar@icai.in; G RANGANATHAN - ICAI \ HOD-COUNCIL \ IP MARG;govind.agarwal@icai.in; audit@icai.in; rajesh.bhalla@icai.in; pss@icai.in; Dr. T. Paramasivan / ICAI /SIRC of ICAI / Chennai (tparamasivan@icai.in); neeraj@icai.in; ShaleenSuneja\ICAI\Noida62; alokray@icai.in; Nitin Jain – ICAI\President's Office\I. P. Marg New Delhi; Accounts Deptt.-HO - Sector 62, NOIDA; PramodArora; Rishi Sharma-ICAI/Audit Committee/Noida - 62; audit@icai.in
Subject: Ensure compliance of Advisories/Advisories of ICAI for functions/activities performed by Branches and Regional Councils of ICAI

13.10.2017

To:

The Chairmen/Chairpersons and Members of Managing Committee of Branches and Regional Councils of ICAI

Dear Sir/Madam,

This has reference to below mentioned Advisories issued to Regional Councils and Branches of ICAI and circular No. RBA/EC-505/2012 dated 30.09.2010 (attached herewith). It has come to knowledge of Head Office that Regional Councils and Branches are organizing Non educational program/cricket tournament and not complying with Advisories/Advisories of Head Office.

Kindly note that the non educational program/cricket tournament should be held on self sufficient basis and neither the fund of Regional Council nor Branch be used in case of loss/deficit from that activity.

In case if funds of Regional Council/Branch is utilized to meet loss/deficit of non educational Program or not in compliance of below Advisories, the loss/deficit should be recovered from Managing Committees Members of Branch(es)/Regional Council(s) who will organised and/or host the event/activity.

Thanking you

Yours faithfully

(V. SAGAR)
Secretary

CC:

1. *Audit Committee Secretariat : to ensure the compliance of above through Statutory Auditors of Regional Councils and Branches of ICAI.*
2. All the Members of Council of ICAI
3. All the members of Regional Councils of ICAI

From: rba@icai.in
Sent: 25 September 2017 17:13
To: wirc@icai.in; sirc@icai.in; EIRC of ICAI; circ@icai.in; nirc@icai.in
Cc: ysrawat@icai.in; alokray@icai.in; sagar@icai.in; G RANGANATHAN - ICAI \ HOD-COUNCIL \ IP MARG; govind.agarwal@icai.in; PS2VICE-PRESIDENT; PS2PRESIDENT;audit@icai.in; Accounts Deptt.-HO - Sector 62, NOIDA; rajesh.bhalla@icai.in;pss@icai.in; Dr. T. Paramasivan / ICAI /SIRC of ICAI / Chennai (tparamasivan@icai.in); ShaleenSuneja\ICAI\Noida62; Nitin Jain – ICAI\President's Office\I. P. Marg New Delhi
Subject: Advisories for functions/activities performed by Branches and Regional Councils of ICAI

25th September, 2017

To:

The Chairmen/Chairpersons and Members of Managing Committee of Branches and Regional Councils of ICAI

Sub: Advisories for functions/activities performed by Branches and Regional Councils of ICAI

The Management Committee at its 18th Meeting held on 29th July, 2017, while considering the various issues pertaining to activities performed by Branches and Regional Councils of ICAI vis-à-vis functions defined for Regional Councils and Branches of ICAI, authorized the Secretary, ICAI to issue an appropriate Advisories to all the Branches and Regional Councils on the following matters:-

1) To undertake only permitted activities for Members and Students as prescribed in Regulation 130 in respect of Regional Councils and Advisories No. 2 in respect of Branches and deploy the funds/ resources lying with Regional Councils and Branches for those activities only.

2) In case, if any activity which is not covered under the above mentioned duties and functions (Social/Non Educational) is requested to be conducted by any Committee or Department of ICAI and for which grant is also sanctioned to Regional Councils/ Branches by Head Office, the Regional Councils/Branches have to conduct the activity within the grant sanctioned for such activity and no funds of Regional Councils/Branches can be deployed.

3) The funds or resources of ICAI available with Branches and Regional Councils will not be made available/shared with outside organisations/bodies etc.

4) The Branches and Regional Councils who have their own premises, to the extent possible, to hold the program within the Institute's Premises only and if required to hold the program outside premises, then prior approval giving proper justification, with

expected income and expenses be sought from the Head Office atleast 14 days before the event/program/activity.

5) Report of Ex-Officio Members of branches on quarterly basis (the format of getting the report may be approved by the concerned Regional Council) be submitted by the Ex-officio members of Branch concerned to Regional Council concerned.

6) Branches to forward the minutes of Managing Committee meeting(s) on monthly basis to concerned Ex-officio member(s) and its Regional Council.

You are requested to comply with the above Advisories.

Thanking you

Yours faithfully

(V. SAGAR)
Secretary

Copy to :

1. **All the Members of Council of ICAI**
2. **All the members of Regional Councils of ICAI**

Regards,

Regional Branch Affairs
The Institute of Chartered Accountants of India
ICAI Bhawan
Post Box No. 7100
IndrapasthaMarg
New Delhi -110002
Ph.No. 011-30110409
rba@icai.in

Fw: Advisories of appropriate Committee of Council of ICAI to hold the non-educational program on self sufficient basis and declaration that no fund has been deployed by the Branch /Regional Council on such programs (like Holi).

manish.bhalla@icai.in

Sat 3/23/2019 4:07 PM

To: neeraj@icai.in <neeraj@icai.in>;

From: neeraj@icai.in
Sent: Thursday, March 14, 2019 7:03 PM
To: sushrut@mmchitale.com; drushti.desai@bsmca.net; vishal.doshi@kcmehta.com; manish@gmj.co.in; ca.vikasjain1@icai.org; anandjakhotiya@yahoo.co.in; arpitca25@gmail.com; kachawalamurtaza@gmail.com; jayeshkala@gmail.com; cayashwantkasar@gmail.com; abhijit@kelkarcoca.com; cnpatel@gmail.com; hp@msglobal.co.cin; kamleshsaboo@gmail.com; priti@psaindia.net; fcaumeshsharma@gmail.com; ssca28@rediffmail.com; victorgrace.office@gmail.com; chengalreddyca@gmail.com; daretodreams@gmail.com; dcjain@icai.org; cahalli@hotmail.com; jalapathi.ca@gmail.com; nareshgelli@gmail.com; pampannabe@gmail.com; pannarajs@gmail.com; revathi@arcoca.com; sundararajanco@gmail.com; gk.sons@hotmail.com; casumitbinani@gmail.com; nmore2091@gmail.com; patra.debayan@gmail.com; rkpaca@hotmail.com; sahoo.sunilkumar@yahoo.co.in; atul@aaaca.in; camukeshbansal@gmail.com; skanfca@hotmail.com; canileshgupta@gmail.com; cacjain@gmail.com; jaindkca@gmail.com; casjain@gmail.com; caatul64@gmail.com; abhisakp@gmail.com; caabhishek sharma@yahoo.com; somani74@rediffmail.com; mail.dda.co@gmail.com; carajenderarora@gmail.com; BHANDARI_RACHIT@YAHOO.CO.IN; cagauravgarg1981@gmail.com; casumitgarg@yahoo.com; caavinashgupta@gmail.com; pankajgupta.pgc@gmail.com; pankaj@sksinghal.com; vkguptaca@gmail.com; cahkchoudhary@gmail.com; nitinkanwar@globalca.in; shweta.pathak1@gmail.com; aksfca@gmail.com; carsyadav1@gmail.com; balkishan@icai.org; vimalpagarwal@rediffmail.com; ralshi@deloitte.com; arun.giri@taxsutra.com; lalitbajaj179@gmail.com; cajomonkgeorge@gmail.com
Cc: secretary@icai.in; Rakesh Sehgal; shankar@icai.in; alok.jha@icai.in; Nitin Jain – ICAI\President's Office\I. P. Marg New Delhi; PS to ICAI President<umeshgupta@icai.in>; CA. Kuldeep Vashisht - ICAI/Vice- President's Secretariat/Indraprastha Marg/New Delhi; Kunal Sharma - ICAI \Vice President Sectt.\ ITO IP Marg; rba@icai.in
Subject: Fw: Advisories of appropriate Committee of Council of ICAI to hold the non-educational program on self sufficient basis and declaration that no fund has been deployed by the Branch /Regional Council on such programs (like Holi).

Dear Sir/ Madam,

The below mail is forwarded for your kind perusal,please.

Regards,

Neeraj Srivastava
Joint Secretary
(Head, RBA Section)
The Institute of Chartered Accountants of India

ICAI Bhawan,
A-29, Sector 62,
Noida- 201309
0120-3045967, 9350799923
Camp Office: 2nd Floor (Council Affairs),
ICAI Bhawan, Annex Building, Indraprastha Marg,
New Delhi-110002
011-30110409
E-mail : neeraj@icai.in; rba@icai.in
Website: http://www.icai.org

Think before you print and save a tree
For help/query use e-Sahaayataa – https://help.icai.org/
"Follow ICAI on Social Media - http://www.icai.org/followus/"

facebook linkedin googleplus-2 twitter youtube

From: neeraj@icai.in
Sent: Thursday, March 14, 2019 6:51 PM
To: anand@icai.org; aurangabad@icai.org; baroda@icai.org; dhule@icai.org; gandhidham@icai.org; jamnagar@icai.org; nagpur@icai.org; nanded@icai.org; navsari@icai.org; pune@icai.org; sangli@icai.org; surat@icai.org; thane@icai.org; alleppey@icai.org; ernakulam@icai.org; guntur@icai.org; Kalaburgi@icai.org; kkvijayancnr@gmail.com; kottayam@icai.org; kurnool@icai.org; mysore@icai.org; ongole@icai.org; palghat@icai.org; sivakasi@icai.org; tiruchirapalli@icai.org; trichur@icai.org; tuticorin@icai.org; vijayawada@icai.org; visakhapatnam@icai.org; warangal@icai.org; eluru@icai.org; dibrugarh@icai.org; guwahati@icai.org; raniganj@icai.org; rourkela@icai.org; siliguri@icai.org; tinsukia@icai.org; aligarh@icai.org; alwar@icai.org; beawar@icai.org; bharatpur@icai.org; bhilwara@icai.org; ganesh.daiya@gmail.com; ghaziabad@icai.org; gorakhpur@icai.org; gwalior@icai.org; indore@icai.org; jabalpur@icai.org; jaipur@icai.in; jamshedpur@icai.org; jodhpur@icai.org; kota@icai.org; mathura@icai.org; meerut@icai.org; moradabad@icai.org; noida@icai.in; udaipur@icai.org; varanasi@icai.org; amritsar@icai.org; chandigarh@icai.org; icchalkaranjibranch@icai.in; kadapa@icai.org; brahmapur@icai.org; jharsaguda@icai.org; dehradun@icai.org; haldwani@icai.org; haridwar@icai.org; jhansi@icai.org; kishangarh@icai.org; sriganganagar@icai.org; ambala@icai.org; amritsar@icai.org; bathinda@icai.org; bahadurgarh@icai.org; bhiwani@icai.org; chandigarh@icai.org; info.fbdicai@gmail.com; gurgaon@icai.org; info@himachalicai.org; jalandhar@icai.org; karnal@icai.org; kurukshetra@icai.org; panipat@icai.org; rewari@icai.org; rohtak@icai.org; kalayandombivlli@icai.org; akola@icai.org; Sirsa Branch of ICAI; kaithal@icai.org; nashik@icai.org; ICAI Branch Anantapur; Ahmednagar ICAI; bhavnagar@icai.org; Jalgaon ICAI; kolhapur@icai.org; goa@icai.org; navimumbai@icai.in; bharuch@icai.in; pimpri.chinchwad@icai.org; solapur@icai.org; Vasai Branch; amravati@icai.in; bhuj@icai.org; bangalore@icai.org; belgaum@icai.org; bellary@icai.org; hyderabad@icai.org; karimnagar@icai.org; trivandrum@icai.org; tirupati@icai.org; tirunelveli@icai.org; udupi@icai.in; kanchipuram@icai.org; Durgapur ICAI; ICAI AGRA BRANCH; rajkot@icai.org; satara@icai.org; Calicut ICAI; Coimbatore@icai.org; erode@icai.org; hubli@icai.in; kakinada@icai.in; kumbakonam@icai.org; madurai@icai.org; mangalore@icai.org; nellore@icai.in; pondicherry@ICAI.ORG; quilon@icai.org; rajamahendravaram@icai.org; Salem ICAI; tirupur@icai.org; vellore@icai.org; bhubaneswar@icai.org; Cuttack ICAI; Asansol ICAI; sambalpur@icai.in; ajmer icai; allahabad@icai.org; bareilly@icai.in; CA. Mahavir Jain; bilaspur@icai.org; dhanbad@icai.org; bhopal@icai.in; lucknow@icai.org; lucknow@icai.in; muzaffarnagar@icai.org;

pali@icai.org; raipur@icai.org; ranchi@icai.org; ratlam@icai.in; saharanpur@icai.org; sikar@icai.org; sikar@icai.in; ratnagiri@icai.org; ujjain@icai.org; Nirmal Singh; sandeep kaur; Sangrur ICAI; AHMEDABAD BRANCH OF WIRC OF ICAI
Cc: sirc@icai.in; nirc@icai.in; circ@icai.in; Ravi K. Arora, Jt. Director, Mumbai, ICAI (raviarora@icai.in); Dr. T. Paramasivan / ICAI /SIRC of ICAI / Chennai (tparamasivan@icai.in); CA Atis Basu / DCO Head - ICAI ERO Kolkata; govind.agarwal@icai.in; PMALHOTRA-ICAI\ NRO\NRO; Nitin Jain – ICAI\President's Office\I. P. Marg New Delhi; Umesh Gupta\Executive Officer\ICAI-New Delhi; CA. Kuldeep Vashisht - ICAI/Vice- President's Secretariat/Indraprastha Marg/New Delhi; Kunal Sharma - ICAI \Vice President Sectt.\ ITO IP Marg; shankar@icai.in; alok.jha@icai.in; councilaffairs@icai.in; rba@icai.in; WIRC OF ICAI; EIRC of ICAI; Giridharan\Regional Head-SRO
Subject: Re: Advisories of appropriate Committee of Council of ICAI to hold the non-educational program on self sufficient basis and declaration that no fund has been deployed by the Branch /Regional Council on such programs (like Holi).

To:

The Chairmen/Chairpersons and Members of Managing Committee of Branches and Regional Councils of ICAI

Dear Sir/Madam,

In continuation of our communication dated 13.03.2019 informing about conducting non-educational programmes on self-sustaining basis only, it is informed that the revenue generated and the expenditure incurred for organizing non-educational/ non-CPE programmes by your Regional Council/Branch shall be subjected to Special Audit.

Yours faithfully,

Rakesh Sehgal
Acting Secretary

Regards,

Neeraj Srivastava
Joint Secretary
(Head, RBA Section)
The Institute of Chartered Accountants of India
ICAI Bhawan,
A-29, Sector 62,
Noida- 201309
0120-3045967, 9350799923
Camp Office: 2nd Floor (Council Affairs),
ICAI Bhawan, Annex Building, Indraprastha Marg,
New Delhi-110002
011-30110409

Request to get prior approval for Non-Educational Program and Use of ICAI Name in such program

manish.bhalla@icai.in

Thu 01/06/2023 11:16

To:WIRC OF ICAI <wirc@icai.in>;sircaccounts@icai.in <sircaccounts@icai.in>;circ@icai.in <circ@icai.in>;nirc@icai.in <nirc@icai.in>;EIRC of ICAI <eirc@icai.in>;sirc@icai.in <sirc@icai.in>
Cc:Amit Paul / EIRC - ICAI / Kolkata <amit.paul@icai.in>;bk1.govind.agarwal <bk1.govind.agarwal@icai.in>;Ashish Bhansali- ICAI/Deputy Secretary/NIRC-Indraprastha Marg/New Delhi <ashish.bhansali@icai.in>;sabari@icai.in <sabari@icai.in>;CA. Leena Khanvilkar - ICAI/WRO/Mumbai <leena.khanvilkar@icai.in>;CA. Sunita Sahu - ICAI/WRO/Mumbai <sunita@icai.in>;Vice President, ICAI <vicepresident@icai.in>;ICAI President <president@icai.in>;kemishasoni288@gmail.com <kemishasoni288@gmail.com>;kemisha.soni@icai.in <kemisha.soni@icai.in>;CA Purushottamlal Khandelwal <phkhandelwal@icai.in>;Umesh Gupta -ICAI/President's Secretariat/I.P. Marg, New Delhi <umeshgupta@icai.in>;CA. Amit Agarwal - ICAI\Vice-President's Secretariat\New Delhi <amit.agarwal@icai.in>;Nitin Jain – ICAI\President's Office\I. P. Marg New Delhi <nitinjain@icai.in>
Bcc:AHMEDABAD BRANCH OF WIRC OF ICAI <ahmedabad@icai.org>;Ahmednagar Branch of WIRC ICAI <ahmednagar@icai.org>;Akola Branch of WIRC of ICAI <akola@icai.org>;Amravati ICAI <amravati@icai.org>;Anand ICAI <anand@icai.org>;aurangabad@icai.org <aurangabad@icai.org>;Bharuch ICAI <bharuch@icai.org>;Bhavnagar Branch of ICAI <bhavnagar@icai.org>;bhuj@icai.org <bhuj@icai.org>;dhule@icai.org <dhule@icai.org>;Gandhidham Branch of WIRC of ICAI <gandhidham@icai.org>;Goa ICAI <goa@icai.org>;Ichalkaranji Branch of WIRC of ICAI <ichalkaranji@icai.org>;Jalgaon@icai.org <Jalgaon@icai.org>;Jamnagar ICAI <jamnagar@icai.org>;kalyan-dombivali@icai.org <kalyan-dombivali@icai.org>;Kolhapur ICAI <kolhapur@icai.org>;Latur Branch <latur@icai.org>;Nagpur ICAI <nagpur@icai.org>;Nanded Branch of WIRC of ICAI <nanded@icai.org>

1 attachments (16 KB)

Request letter.docx;

1st June 2023

To

All the Branches and Regional Councils of ICAI

Subject: Request to get prior approval for Non-Educational Program and Use of ICAI Name in such program

Madam/Dear Sir,

It has come to our notice that non-educational programs/activities are being organised by few Branches/Regional Council(s) without the knowledge/approval of the Head Office. In this regard, please refer the Guidelines of ICAI issued from time to time, vide communications dated 30th September 2010, 16th March 2012, 25th September 2017, 13th October 2017, and 14th March 2019.

It is hereby directed that prior approval for non educational program/event be obtained in writing as per the format attached from the Head Office before planning to organise such program/event and/or before associating the ICAI with such progam/events.

To obtain approval, Branch/Regional Council are required to submit a detailed proposal in writing outlining the objectives, format, target audience/participants, and expected outcomes of the proposed program/activity (format attached).

The Guidelines for conducting non educational event/ program/activity are summarised as under for your kind reference and adhering to the same:

1. All cultural events must be conducted on a self-supporting basis, and expenses, if any, incurred for such programs should not be charged to the Regional Council or Branch under any circumstances.
2. All programs, including commemorative events, organized by the Branches and Regional Councils, should be strictly on self-supporting basis and/or within the specified related budgetary provisions, if any.
3. The funds of the Branch should not be utilized, under any circumstances, to meet the deficit of any programs.
4. In case, if funds of the Regional Council/Branch are utilized to meet loss/deficit of non-educational program(s), or not in compliance of advisories, the loss/deficit should be recovered from Managing Committee Members of Branch(es) who have organised and/or hosted the event/activity.

5. Regional Councils and Branches should only undertake permitted activities for Members and Students as prescribed under Regulation 130 of the Chartered Accountants Regulation, 1988 and Direction No. 2 of Directions issued by the Council regarding functions of Branches of Regional Councils respectively and that the funds and resources of Regional Councils and Branches should be deployed for those permitted activities only.
6. In case, if any activity, which is not covered under above mentioned duties and functions (social/non-educational), the same are to be conducted under the aegis of concerned Central Committee/ Department of ICAI and for which amount of grant is sanctioned to Regional Councils/Branches by the concerned Central Committee/Department. The Regional Council/Branch must conduct the activity within the grant sanctioned for such particular activity and no funds from Regional Councils/Branch can be deployed for this purpose.
7. The funds or resources of ICAI available with Branches and Regional Councils will not be made available/shared with outside organisations/bodies, etc.

The proposal for organising the non-educational progam /activities as per the above guidelines should be sent at least 30 days before date of proposed program duly approved in the meeting of the Managing Committee of the Branch or Regional Council for consideration by the Head Office.

Regards,

CA. Manish Kumar Bhalla
Assistant Secretary

Request Letter (format)

To,

The Convenor,
RBA Directorate
ICAI

Subject: Request to hold _____ (Non-Educational Programs description)

Madam/Dear Sir,

We are writing to request for your approval for organizing _____(a non-educational program) at our Branch/Regional Council. The program has been approved in the _____ (meeting number) held on _____(dated) of _____ (Branch/Regional Council Name).

Branch/Regional Council believe that this program will greatly contribute to _____ (enhancing reputation/image building of the Institute).

The brief details of programs are as under:

Program Details:

- Program Title: (Program Title)
- Objective: (Clearly state the objectives and intended outcomes of the program)
- Program Format: (Describe the format, duration, and schedule of the program)
- Target Audience: (Specify the target audience and how they will benefit from participating in the program)
- Proposed Activities: (Provide a detailed overview of the activities planned for the program)
- Resources Required: (Specify sources of funds for meeting expenditure program)

1. Benefits:
2. Compliance:
    - Clarify that the program will adhere to all relevant policies, guidelines, and regulations set forth by ICAI.
    - Emphasize the importance of maintaining ethical standards and avoiding any conflicts of interest during the program.
    - Funds of Branch/Regional Council has not been deployed.

We look forward for your approval.

Thanking you,

(Chairman Name)
(Branch/Regional Council Name)